

PLACE, DATE

To

The U.S. Consulate General,  
<U.S Consulate General Address>  
XXXXXXXXXXXXXX

**Sub : Request for Visitor Visa (B-2) for my parents, MR. Father Name & MS. Mother Name**

Dear Sir / Madam,

I, **Your Name**, currently live in the U.S. and work as a **Designation of you** at **Company name**, located at **Address of your Company**. I would like to invite my parents, **MR. Father Name & MS. Mother Name**, residing at **Parents' HOME address** to visit me for about **DURATION of stay( 2 to 6 months)**. The purpose of their travel to the U.S. is to visit me and also visit some other tourist locations in America. During their visit, they will stay with me at my residential address listed below.

**[ If you are sponsoring the trip]** I have enough funds in the bank to cover all the expenses related to my parents visit to the U.S. . I am employed full time with an annual salary of **Your Salary per year**. I will bear all their expenses: round trip airfare from XXX to XXX, housing, flight tickets for travel within the U.S., health insurance, food and all other personal expenses. I am enclosing the below supporting documentation for the visa issuance.

- Copy of my **work visa ( H1B/ L1, etc)** approval notice
- Lawful permanent resident card copy **( if you have Green Card )**
- Copy of my passport, Copy of visa in passport **( If applicable)**
- Copy of I-94 **( you can print it online)**.
- Employment Verification letter
- Copy of my latest three pay/ salary slips .
- Proof of funds from my bank : **Your Name Bank**
- Copies of 6 months of my bank statements
- Copies of my tax returns **( if applicable)**.
- **Form I-134 (Optional)**.

I would really appreciate, if you can kindly grant my parents US visitor visa (B-2) to visit me and visit other places in America. I will make sure that they leave America on time, before expiration of their authorized stay. Please do not hesitate to contact me if you have any questions.

Thank you,

Sincerely,

**Your Full Name and Address**