

# MAINTENANCE PLAN APPLICATION, TERMS & CONDITIONS NEW AND USED VEHICLES



Vehicle Identification Number ("VIN") (17 Digits)			Signature Date	Warranty Start Date	<input type="checkbox"/> Gas/Hybrid <input type="checkbox"/> Diesel <input type="checkbox"/> FBA Gold <input type="checkbox"/> L-CPO <input type="checkbox"/> Incomplete <input type="checkbox"/> Medium Duty
Internet Sale <input type="checkbox"/>	IPP <input type="checkbox"/>	IPP Term	Current Mileage		
Premium Maintenance (PMP) <input type="checkbox"/> 12 Months/12,000 Miles* Extra Maintenance (XMP) <input type="checkbox"/> 36 Months/36,000 Miles (Ford/Competitive Make) or 48 Months/50,000 Miles (Lincoln Vehicles only)* Surcharges <input type="checkbox"/> Snowplow <input type="checkbox"/> Specialty - Emergency (Fire, Ambulance), Police, Limo, Livery, Shuttle, Tow Truck*					
*Not Applicable for FBA/L-CPO					

**PREMIUM MAINTENANCE PLANS (PMP):** Gas/Hybrid/Diesel, Lincoln, Black Label, Incomplete (Cab/Chassis), Medium Duty, CPO - (Standard \$0 Deductible)

**EXTRA MAINTENANCE PLANS (XMP):** Gas/Hybrid/Diesel (Excludes Lincoln Vehicles)- (Standard \$0 Deductible)

For PMP and XMP, Coverage **BEGINS** at the New Vehicle Limited Warranty Start Date and Zero Miles. Coverage **ENDS** at **THE EARLIER OF** the Number of Years Purchased, the Number of Miles Purchased or upon completion of the Maximum Number of Service Intervals Purchased from the New Vehicle Limited Warranty Start Date or Zero Miles.

**LIMITED (LMP) and BASIC (BMP) PLANS:** Gas/Hybrid/Diesel - (Standard \$0 Deductible)

Coverage **BEGINS** at the Signature Date and Current Mileage. Coverage **ENDS** at **THE EARLIER OF** the Number of Years Purchased, the Number of Miles Purchased or upon completion of the Maximum Number of Service Intervals Purchased from the Signature Date or Current Mileage.

## PLAN COVERAGE

Plan Name	Plan Term		Plan Expiration (Earlier of)		Purchase Price	Sales Tax	Total Purchase Price with Sales Tax
	Months	Mileage	Date	Mileage			
					\$	\$	\$
Premium Maintenance (PMP) <input type="checkbox"/> Extra Maintenance (XMP) <input type="checkbox"/> Plan Options <input type="checkbox"/>	<input type="checkbox"/> First Day Rental (Not available on Incomplete or Medium Duty) <input type="checkbox"/> Full Synthetic Oil Option (Not available on XMP) <input type="checkbox"/> Pick Up and Delivery Option			Limited Maintenance (LMP) <input type="checkbox"/> Plan Options <input type="checkbox"/> Full Synthetic Oil Option			
Service Intervals	<input type="checkbox"/> 3,000* <input type="checkbox"/> 5,000 <input type="checkbox"/> 7,500 <input type="checkbox"/> 10,000 *Not available on PMP Plans					Service Visits	

## DISCLOSURE INFORMATION:

**NOTE: THE PURCHASE OF THIS MAINTENANCE PLAN IS NOT REQUIRED IN ORDER TO PURCHASE, OR OBTAIN FINANCING FOR A MOTOR VEHICLE.** I acknowledge receipt of a complete copy of this Maintenance Plan (the Application, Terms and Conditions constitute the "Entire Maintenance Plan") at the time of signing and agree to all the terms and conditions. I agree to maintain the covered vehicle in accordance with the manufacturer's stated periodic maintenance recommendations as a condition of receiving coverage under this Maintenance Plan except as otherwise provided by law.

## MAINTENANCE PLAN/PURCHASER

Name	
Signature (Not Valid without Signature)	Signature Date
Address (City/State/Zip Code)	
Purchaser's E-Mail Address	
Maintenance Plan Lienholder Name	

## DEALERSHIP INFORMATION

Dealership Signature	
Dealer Name	Telephone No
Address (City/State/Zip Code)	
Employee Stars Id	P&A Code
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## TERMS AND CONDITIONS

This is either a Premium Maintenance Plan for Ford and Competitive Make gas/hybrid vehicles (PMP F), Premium Maintenance Plan for Ford and Competitive Make Diesel vehicles (PMP D), Premium Maintenance Plan for Lincoln gas/hybrid vehicles (PMP L), Premium Maintenance Plan for Black Label vehicles (PMP BL), Premium Maintenance Plan - Incomplete Transit, F-250 through F-550 and E-250 through E-450, and Equivalent Chevrolet, Dodge and GMC vehicles (PMP INC), Premium Maintenance Plan on Medium Duty F-650 and F-750 vehicles (PMP MD), Premium Maintenance Plan - Certified Pre-Owned for Ford and Mercury vehicles (PMP FBA) and Premium Maintenance Plans - Certified Pre-Owned for Lincoln vehicles (PMP L-CPO), Extra Maintenance Plan for Ford and Competitive Make gas/hybrid vehicles (XMP F), Extra Maintenance Plan for Ford and Competitive Make Diesel vehicles (XMP D), Limited Maintenance Plan (LMP) or a Basic Maintenance Plan (BMP) (hereinafter known as "PMP F," "PMP D," "PMP L," "PMP BL," "PMP INC," "PMP MD," "PMP FBA," "PMP L-CPO," "XMP-F," "XMP-D," "LMP," or "BMP" or collectively known as "Maintenance Plan(s)" unless specified otherwise) between the Maintenance Plan Purchaser ("You" or "Your") and Ford Motor Company, the Provider ("We" or "Us").

### WHAT THIS PLAN COVERS: If You elected:

- PMP F, PMP L, PMP BL, PMP D, PMP INC, PMP MD, PMP FBA, or PMP L-CPO, XMP F or XMP D Coverage, You have Original Equipment Manufacturer's required scheduled maintenance services and coverage for Wear Items (brake pads and linings, clutch disc, spark plugs, engine belts, coolant hoses/hose clamps/hose o-ring seals, wiper blades, shock absorbers/struts) and diesel exhaust fluid (DEF) refill or top off at the time of the scheduled maintenance interval purchased under this agreement.

- PMP INC Coverage is only applicable to Ford vehicles that have the first three VIN position of 1FC, 1FB, 1FD, 1F6, 2L1, 2LJ, 3FR and SLD, Chevrolet, Dodge and GMC vehicles, and cab and chassis (incomplete vehicles).

- For all PMP and XMP coverages, maintenance requirements published by the Manufacturer of the vehicle must be followed. Deviations from maintenance requirements and/or intervals published by the Manufacturer in the Owner's Manual, scheduled Maintenance Guide, or equivalent are not eligible for reimbursement. If the purchased intervals are utilized prior to expiration by time or mileage, You will continue to have wear items coverage only until the coverage expires at the earlier of the selected time or mileage.

- LMP coverage, You have Original Equipment Manufacturer's Required scheduled maintenance services for engine oil and filter changes, a multi-point inspection, rotation of tires, and diesel exhaust fluid (DEF) refill or top off at the time of the scheduled maintenance for the selected time, mileage or maximum number of service visits purchased.

- BMP coverage, You have Original Equipment Manufacturer's Required scheduled maintenance services for engine oil and filter changes, a multi-point inspection, and rotation of tires for the selected time, mileage or maximum number of service visits purchased.

- Any coverages, You are not entitled to a refund if You do not use all the services provided. Repairs needed to a non-covered part caused by the failure of a covered PMP F, PMP L, PMP BL, PMP D, PMP INC, PMP MD, PMP L-CPO, XMP F or XMP D Wear Item are covered under the terms of this agreement. All coverages expire at the earlier of the selected time, mileage, or numbers of service visits selected.

**DEDUCTIBLES:** The Standard Deductible is \$0 for all Maintenance Plans. If You elected a Maintenance Plan, We will charge You that deductible for each Eligible Maintenance Visit.

**FIRST DAY RENTAL OPTION:** If You purchased First Day Rental Option with PMP F, PMP D, PMP FBA, XMP F or XMP D coverage, We will reimburse You up to \$60 per day (including tax) on Ford and competitive vehicles and, on PMP Land PMP L-CPO up to \$45 per day (including tax) on Lincoln vehicles (\$72 on Aviator, MKT, Navigator) for up to 2 days of rental coverage. We will not reimburse You for any vehicle rental charges incurred before the Signature Date of the Maintenance Plan.

**FULL SYNTHETIC OPTION:** If You purchased the Full Synthetic Option with PMP F, PMP D or LMP coverage, You will receive engine oil changes with Full Synthetic Oil at Your Scheduled Maintenance Visits. If You purchased a PMP on a competitive make vehicle. On all Maintenance Plans, We will not reimburse You for any Scheduled Maintenance Services incurred before the Signature Date of the Maintenance Plan.

**SEVERE DUTY VEHICLE:** A Severe Duty Vehicle will be provided services based on Your vehicle's Owner/Scheduled Maintenance Guide recommendations if Your vehicle meets the vehicle Original Equipment Manufacturer's Severe Duty definition and You have purchased the Severe Duty (5,000 miles) service interval.

**SURCHARGES:** On PMP F, PMP L, PMP BL, PMP D, PMP INC, PMP MD, XMP F and XMP D coverages, purchased beyond 12 months after the Warranty Start Date or 12,000 Miles from Zero Miles, whichever occurs first within the New Vehicle Limited Warranty ("12/12 Surcharge"), We will charge a \$100 fee. For those same Coverages purchased within 5 months and 5,000 miles of the 3 year or 36,000 miles New Vehicle Limited Warranty coverage expiration on Ford and Competitive Make Vehicles or within the 5 months and 5,000 miles of the 4 years or 50,000 mile New Vehicle Limited Warranty coverage expiration on Lincoln vehicles, We will charge a \$200 fee (including the 12/12 Surcharge). For PMP F, PMP D, PMP L, PMP BL, PMP INC, PMP MD, XMP F and XMP D coverages, We will charge a Snowplow and/or Specialty Surcharge on applicable vehicles.

**PICK UP DELIVERY/MOBILE SERVICE OPTION:** This option is available on PMP F, PMP L, PMP BL, PMP D, PMP FBA, or PMP L-CPO, XMP F or XMP D coverages on eligible vehicles for Original Equipment Manufacturer's scheduled maintenance services and coverage for Wear Items under this Agreement. If You elected the Pick Up & Delivery/Mobile Service Option You must contact your selling dealership for pick-up and delivery or mobile service option. Your vehicle location must be within a 20 mile radius of Your selling dealer to be eligible for coverage.

**Pick Up & Delivery/Mobile Service excludes non-covered repairs, car washes, detailing, lease or vehicle returns or First Day Rental benefits (unless this option is included).**

**5. WHAT IS NOT COVERED BY THIS AGREEMENT: Unless stated otherwise this Maintenance Plan does not cover:**

- Repairs or services covered by manufacturer recalls, insurance or in-force warranty or warranty provided by an insolvent manufacturer or insurer;
- Repairs or services caused by: (1) improper or unauthorized service procedures, collisions or other physical damage to the Vehicle; (2) damage caused by a foreign object; (3) unreasonable use (including driving over curbs, overloading, or using the Vehicle as a stationary power source); (4) continued use with an obvious failure; (5) damage from fire or explosions, road hazards, other casualty losses; or (6) losses due to negligence, including racing;

### c) Repairs and services made to the Vehicle that are required due to a condition that existed prior to the purchase or transfer of this Agreement;

- Repairs or services caused by lack of required or recommended maintenance;
- Repairs or services needed to a covered part caused by the Failure of a non-covered part;
- Repairs to the Vehicle if the odometer is altered, broken, repaired or replaced so that We cannot determine the actual mileage on the Vehicle;
- Rental vehicle charges or fees such as mileage charges, drop-off fees, insurance, or gasoline;
- Shop supplies and disposal of environmental wastes from the Vehicle or fuel used during the repair of Your Vehicle or storage fees;
- Damage caused by the environment and pollution, including airborne fallout, corrosion chemicals, debris, tree sap, salt, hail, windstorm, lightning, freezing, flooding, earthquake, snow or ice;
- Damage caused by theft, vandalism, terrorism, riot or acts of war;
- Taxis, vehicles used for competitive driving/racing/off-road use, all performance modified vehicles (including Hennessey), Fuel cell vehicles, 4X2 equipped vehicles modified with 4X4 AWD capabilities;
- Branded Vehicles or any vehicle that does not have a valid or recognizable VIN, or the New Vehicle Limited Warranty is voided, in whole or part by the manufacturer;
- Vehicles manufactured for sale outside the United States, or Canada;
- Any service adjustment, cleaning, reprogramming, repair or replacement of a failed part not associated with a scheduled maintenance service or Wear Item (PMP or XMP only);
- Repairs or services to aftermarket performance enhancing powertrain components, including but not limited to, Ford racing parts or accessories;
- All 2015 model year Ford F-650 and F-750 vehicles and older, and competitive make vehicles equivalent to Ford F-650 and higher;
- For XMP and BMP, all vehicles using full synthetic engine oil;
- For PMP, XMP and LMP, the addition of diesel exhaust fluid (DEF), if needed, between the maintenance interval frequency purchased under this Plan.

**WHERE TO GO FOR SERVICE AND REPAIRS:** For the performance of covered services and repairs under PMP F, PMP L, PMP BL, PMP D, PMP INC, PMP MD, PMP FBA, PMP L-CPO, LMP, You may go to any other Ford or Lincoln franchised dealership in the United States or Canada for covered services. If You require assistance for covered services or locating the nearest Ford or Lincoln dealership on a Ford or Mercury vehicle, please contact Ford Customer Relations Center at 1-800-392-FORD.

If the vehicle is a Lincoln, please call 1-800-521-4140. For competitive make vehicles, a Ford or Lincoln dealership must be used for covered services unless the servicing dealership authorizes Your referral to another dealership or facility. If the Vehicle should need Emergency Service or Repair in the United States or Canada and the vehicle is inoperable, You may use other repair or service facilities if all local Ford or Lincoln dealerships within a 25-mile radius are closed. If the Vehicle should need Emergency Service or Repair in Mexico, We require that You return to a Ford or Lincoln Dealership for repairs or services. For XMP or BMP, You must return to the Selling Dealer to guarantee service under this agreement.

**REPAIRS AND MAINTENANCE SERVICE ARE MADE WITH AUTHORIZED NEW OR REMANUFACTURED PARTS** All repairs and covered maintenance services will be made with authorized new or remanufactured parts or other products that We authorize.

**LOSS LIMITS** Our aggregate liability under this Agreement shall not exceed the Retail Value of Your Vehicle immediately prior to the break down. We will pay up to the Retail Value of the vehicle, as determined by Ford Motor Company at its sole discretion, for all covered services or repairs by the contract. Ford Motor Company uses industry published guides to determine retail value (i.e. N.A.D.A., KBB, etc.). Unless otherwise dictated by state or local laws, Premium Maintenance (PMP) and Limited Maintenance (LMP) reimbursement for scheduled maintenance services are limited to: parts at 15% markup (Ford/competitive-make) or 40% (Lincoln) over the dealer cost, labor at 35% (Ford/ competitive-make) or 70% (Lincoln) of the posted hourly retail rate or of the approved warranty hourly labor rate. Wear items repairs are reimbursed: parts at 40% markup over the dealer cost, labor at the posted retail hourly rate or approved warranty hourly rate. Part reimbursements for any service or repair cannot exceed MSRP. Labor time will be reimbursed according to labor times published by Ford Motor Company (Ford and Lincoln vehicles) or a nationally published labor time manual (competitive-make vehicles).

## TERMS AND CONDITIONS

**CONTRACT MODIFICATIONS AND CHANGES** You may change Your coverage at any time while this Plan is in force.

**TRANSFERABILITY:** PMP F, PMP L, PMP BL, PMP D, PMP INC, PMP MD, PMP FBA, PMP L-CPO, XMP F, and XMP D may be transferred if You pay Ford Motor Company a \$75 transfer fee and You or the transferee of this Maintenance Plan initiates the transfer process and provides the following items to Ford Motor Company or Your Selling Dealer at P.O. Box 6045, Dearborn, Michigan 48121:

- (i) a letter, signed by You, transferring this Maintenance Plan to the transferee;
- (ii) a statement of the mileage on the vehicle at the time of transfer; and
- (iii) the name and address of the transferee.

BMP and LMP cover only the original Maintenance Plan Holder and may not be transferred or assigned.

**CANCELLATION - YOUR RIGHT TO CANCEL THIS PLAN & RELATED REFUNDS: IF A CANCELLATION REQUEST IS RECEIVED WITHIN THIRTY (30) DAYS FROM THE SIGNATURE DATE, AND NO SERVICES HAVE BEEN PERFORMED UNDER THE MAINTENANCE PLAN,** We will terminate the

Maintenance Plan and refund the full purchase price of the Maintenance Plan.

**IF A CANCELLATION REQUEST IS RECEIVED AFTER THE 30TH DAY FROM THE SIGNATURE DATE OR IF ANY SERVICE OR REPAIR HAS BEEN PERFORMED AT ANY TIME DURING THE TERM OF THE MAINTENANCE**

**PLAN,** We will terminate the Maintenance Plan and issue You a refund equal to the lesser of (a) the full purchase price minus claims paid, or (b) on a Pro Rata basis.

A \$75 processing fee will be deducted from Your refund. Pro Rata means that the cost of the Maintenance Plan will be divided equally by the number of months in the term of the Maintenance Plan, or the number of miles scheduled in the Maintenance Plan, depending on which actual usage, months or miles, is greater. All cancellation requests must be submitted in writing by You. If the Selling Dealer is no longer in business, You may submit a written request to Ford Motor Company, Extended Service Plan Headquarters, P.O. Box 6045, Dearborn, Michigan 48121. A copy of the Registration Form and an odometer reading statement (that is, a true statement of the Vehicle's current mileage) must be included with Your request for cancellation. Your refund will be based on the purchase price You paid for the Maintenance Plan.

**DISPUTE RESOLUTION & ARBITRATION:** Either You or We may choose to have any dispute related to this Maintenance Plan decided by non-binding arbitration administered by the Better Business Bureau (BBB). You agree not to consolidate or group Your dispute with other arbitration or disputes concerning this Maintenance Plan. You agree that You will not participate in any class arbitration concerning this Maintenance Plan. We do not agree to class arbitration. To learn about or begin arbitration, or get a copy of the Arbitration Rules, You may contact BBB at 800-955-5100 or [www.auto.bbb.org/extendedserviceplan](http://www.auto.bbb.org/extendedserviceplan). If there is a conflict between the Rules and this Maintenance Plan, this Maintenance Plan shall govern. If You initiate the arbitration process, BBB will charge You an arbitration filing fee of \$50. You may employ an attorney to represent You in the arbitration, but an attorney is not required. We will not pay Your attorney fees if You use an attorney. This Maintenance Plan is subject to the Federal Arbitration Act, 9 U.S.C. §§1 et seq. The arbitration decision shall be in writing with a supporting opinion.

**CALIFORNIA STATE SPECIFIC DISCLAIMER: The following provisions are applicable in California and modifies only those specific terms referenced. All other terms and conditions are unchanged.**

**INTRODUCTION & PARTIES (FORD MOTOR SERVICE COMPANY):**

In California, all Maintenance Plan obligations, including the Application are between Ford Motor Service Company, the Provider ("We" or "Us") and the Maintenance Plan Purchaser ("You" or "Your").

You may contact Us at the following address: Ford Motor Service Company  
Extended Service Plan Headquarters

P.O. Box 6045  
Dearborn, Michigan 48121

Toll-free number 800-521-4144

**THE CALIFORNIA LICENSE NUMBER OF FORD MOTOR SERVICE COMPANY**

**IS 0C41369. FULL FAITH AND CREDIT STATEMENT:** In California, all Maintenance Plans are backed by the full faith and credit of Ford Motor Service Company and are not guaranteed under a service contract reimbursement policy. Complimentary Plans are backed by the full faith and credit of Ford Motor Company.

**ADMINISTRATION:** All Maintenance Plans are administered by:

**Ford Customer Service Division**

**16800 Executive Plaza Drive**

**Dearborn, Michigan 48126**

**CALIFORNIA DEPARTMENT OF INSURANCE CONTACT INFORMATION:** If any

promise made in this contract has been denied or has not been honored within 60 days after Your request, You may contact the California Department of Insurance at 1-800-927-4357 or access the department's Internet website ([www.insuranceca.gov](http://www.insuranceca.gov)).

**CANCELLATION YOUR RIGHT TO CANCEL THIS PLAN AND RELATED**

**REFUNDS:** If the Selling Dealer receives a written cancellation request, including a copy of Your Application, proof of payment and statement of odometer reading, on or before the 60th day from the Signature Date and no services have been performed, the Selling Dealer will cancel this Plan and refund the purchase price You paid for this Plan. If the

Selling Dealer receives a written cancellation request, including a copy of Your application, proof of payment and statement of the odometer reading, on or before the 60th day from the Signature date or a service has been performed, the Selling Dealer will provide a pro rata refund based upon dividing the purchase price You paid for this Plan by the number of miles or months of coverage provided by this Plan, whichever is greater. The Selling Dealer will multiply this dollar amount by the remaining unused months or miles, whichever is greater. The Selling Dealer will issue a Pro Rata refund to You or Your lender, minus a cancellation processing fee equal to the lesser of \$25 or 10% of the purchase price.

**OUR RIGHT TO CANCEL THIS PLAN AND PROVIDE A REFUND:** We may cancel this Plan at any time during the term of this Plan if You fail to pay the purchase price of this Plan or for any material misrepresentation or fraud. We will provide written notice, stating the specific grounds for cancellation, to You at Your last known address. This Plan will no longer be valid five days after the postmark date of the notice. If any refund is owed, a Pro Rata Refund will be issued to You or Your lender within thirty days of the cancellation date.

If We cancel this Plan for any of the reasons stated above, We will honor any claims for repair or reimbursement if submitted to Us prior to the effective date of cancellation, if eligibility requirements are met.

**DISPUTE RESOLUTION & ARBITRATION:** Either You or We may choose to have any dispute related to this Plan, or the Application decided by non-binding arbitration administered by the Better Business Bureau (BBB). To learn about or begin arbitration, or get a copy of the Arbitration Rules, You may contact BBB at 800-955-5100 or [www.auto.bbb.org/extendedserviceplan](http://www.auto.bbb.org/extendedserviceplan). We will pay Your reasonable arbitration fees and expenses that are in excess of \$125.

You may employ an attorney to represent You in the Arbitration, but an attorney is not required. We will not pay Your attorney fees if You use an attorney. If We request arbitration, We will pay the arbitration filing fee.

This Agreement is subject to California law applicable to consumer contracts and the California Arbitration Act (CCP section 1280 et. seq.). Any arbitration decision shall be in writing with a supporting opinion.

**TEXAS STATE SPECIFIC DISCLAIMER: The following provision is applicable in Texas and modifies only this specific term referenced. All other terms and conditions are unchanged.**

**12. (A). YOUR RIGHT TO CANCEL THIS AGREEMENT AND RECEIVE A**

**REFUND:** (2). If the Selling Dealer receives a written cancellation request, including a copy of Your Application, proof of payment and statement of the odometer reading, after the 30th day or a claim has been filed at any time during the term of this Agreement from the Signature Date the Selling Dealer will divide the purchase price You paid for the Agreement by the number of miles or months of coverage provided by this Agreement, whichever is greater. The Selling Dealer will multiply this dollar amount by the remaining unused miles or months, whichever is less, and refund this amount ("Pro Rata basis") to You or Your lender, minus a \$50 processing fee for each plan cancelled. (6) The right to cancel this Agreement is not transferable to subsequent Service Contract Holders.